GRANT PROPOSAL GUIDELINES & TIMELINE

The Colorado Plateau Foundation is a Native-led foundation that supports the cultures, lands, and waters of the Colorado Plateau, the landscape that we call home. We invest in Native-led organizations working in four priority areas on the Colorado Plateau; protection of water, protection of sacred places and threatened landscapes, preservation of Native languages, and food security through sustainable community-based agriculture. CPF awards capacity-building grants in amounts between $1,000 and $25,000 through our application process and general operating support of up to $25,000 by invitation only.

We see our role as a partner and a resource, connecting the philanthropic community to on-the-ground initiatives. Our goal is to help our grantees build capacity where they say it is needed most.

Who We Fund
- Native-led organizations in-service to one or more of the nine tribal nations on the Colorado Plateau including, Acoma, Havasupai, Hopi, Hualapai, Kaibab Paiute, Navajo, Ute Mountain Ute, White Mountain Apache, and Zuni.
- Native-controlled organizations (majority of the governing board and staff are Native)
- Non-profit 501(c)(3) organizations, Tribal governments with IRS 7871 status, and organizations with a 501(c)(3) fiscal sponsor.

What We Fund
- Proposals for building capacity that contribute to the long-term sustainability of an organization or community.
- Proposals submitted by organizations working in our four priorities areas: (1) Protection of water; (2) Protection of sacred places and endangered landscapes; (3) Preservation of languages; and (4) Food security through sustainable community-based agriculture.
- Proposals in the range of $1,000 to $25,000.
- Invited general operating support proposals.

What We Do Not Fund
- Fundraising events, sponsorships, and individuals.
To Apply

Submit the grant application, proposal narrative, and supporting documents to mnuvayestewa@coloradoplateaufoundation.org by September 3, 2021.

Proposal narratives must not exceed three pages and supporting documents, no more than ten pages. Proposals exceeding page limits will not be considered. We only accept proposals during our open grant cycle.

Grant Cycle Timeline

August 2, 2021 – Grant Cycle Opens

September 3, 2021 – Deadline for Proposals
Proposals must be postmarked by this date and mailed to 113 E. Birch Avenue, or emailed to Program Officer, Marissa Nuvayestewa at mnuvayestewa@coloradoplateaufoundation.org by 11:59 p.m. MST. Copy Heather Herold at hherold@coloradoplateaufoundation.org in the email.

November 8, 2021 – Grant Announcements
Applicants will be informed of their grant award or declination by email from the Program Officer. Please be aware that grant proposals may be fully funded, partially funded, or not at all.

Late November/December 2021 – Distribution of Grant Funds
Grant recipients can expect an email from Heather Herold with grant agreement and instructions for receipt of funds in late November and distributing of funds in December.

Spring 2022 – Grantee Site Visits
The Program Officer will conduct a site visit, and after site visit unless there are extenuating circumstances, no grant extensions will be approved.

June 22-23, 2022 – Learning Community
Invited current and past grantees gather and learn from each other, build networks, and participate in workshops of priority to our grantees.

November 11, 2022 – Final Grant Reports are Due
All grant recipients must submit a final accountability report, along with one to three grant activity photos.
# 2021 Colorado Plateau Foundation Grant Proposal Application

## Organization Name:

## Mailing Address:
- **City:**  
- **State:**  
- **ZIP code:**

## Physical Address:
- **City:**  
- **State:**  
- **ZIP code:**

## EIN:

## Website address:

## Phone:  
**Fax:**

## Contact Name and Title:

## Phone:  
**Email address:**

## Fiscal Sponsor Contact Name and Title:

## Phone:  
**Email address:**

## Grant amount request (must be between $1,000 and $25,000):

## Tribes(s), Pueblo(s), or Nation served. Please check all that apply.

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<tbody>
<tr>
<td>Acoma</td>
<td>Havasupai</td>
<td>Hopi</td>
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<td>Kaibab Paiute</td>
<td>Hualapai</td>
<td>Zuni</td>
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<td>White Mountain Apache</td>
<td>Navajo</td>
<td>Ute Mountain Ute</td>
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## Priority area(s) your proposal addresses. Please check all that apply.

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<thead>
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<th>Priority Area</th>
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<tr>
<td>Protection of water</td>
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<td>Preservation of languages</td>
<td>Food Security through sustainable, community-based agriculture</td>
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## New Grantees: Where did you learn about CPF’s grant opportunity?

## Where should we be advertising to reach your community?
Colorado Plateau Foundation Grant Proposal Narrative

The proposal narrative must not exceed three pages, composed in Times New Roman, 12-point font, with one-inch margins.

We will assess your proposal considering CPF’s mission, relevance to one or more of our four priority areas, practical budgeting, and clarity of the narrative.

1. **Organizational History:** Provide a brief history of your organization. Include your mission, vision, ongoing programs, and long-term goals.

2. **The Challenge/Opportunity:** Provide a short description of the challenge or opportunity your organization will address in this proposal.

3. **Goals and Action Steps:** Provide a maximum of four goals tied to the priority area(s) you selected and describe action steps to achieve each goal.

4. **Time:** Provide an estimated timeline of activities to attain your outcomes.

5. **Impact:** What population group will your work impact most?

6. What are the top five gaps/challenges in the issue areas you address? And why?

7. What are the top five areas where you will build capacity through your work?

8. What is the long-term effect your work will have within your community and/or beyond?

9. **Personnel:** Provide a list of key staff, board members, advisory members, and volunteers directly involved in your work.

10. **Budget:** Submit a budget using the template provided for the proposed amount requested (i.e., break out by training costs, travel, office expenses, fiscal sponsorship fees, etc.).
Supporting Documents

Please include necessary supporting documents. **Do not exceed 10 pages.**

- A copy of your organizations or fiscal sponsor’s IRS 501(c)(3) tax-exempt letter, or an IRS 7871 designation letter.
- A current organizational budget
- If applicable, a brief description of your relationship and history with your fiscal sponsor (150 words max).
- A list of pending and committed revenues for your organization.
- Up to three letters of support; and
- Photos and brochures. If the proposal is approved and awarded, CPF may use these photos to promote your work and the work of CPF.
Financial Report Template

Organizational Name:_________________ Grant Term: _________
Grant Amount: __________      Date Submitted: _________

<table>
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<th>Item</th>
<th>CPF Amount</th>
<th>Actual Expense</th>
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Total Amount: $ $